

**BLABY DISTRICT COUNCIL  
Forward Plan  
FOR THE PERIOD: September – November 2022**

**What is the Plan?**

It is a list of the Key Decisions to be taken by the Cabinet Executive during the period referred to above. The Council has a statutory duty to prepare this document, in accordance with the Local Government Act 2000 (as amended). The Plan is published 28 clear days before a meeting of Cabinet Executive is to be held. The Plan is available to view at the Council's main offices in Narborough, or on the Council's website, [www.blaby.gov.uk](http://www.blaby.gov.uk).

**What is a Key Decision?**

Definition of a key decision as detailed in Part 2 Article 11 of the Council's Constitution:

- (i) Is, in value, worth more than £50,000 of the annual revenue budget for the service or function or of the capital allocation to the scheme concerned, or
- (ii) Has a significant impact because it either:
  - Affects individuals or organisations outside the District;
  - Affects individuals or organisations in more than one Ward; or
  - Will have a long term (more than 5 year) or permanent effect on the Council or District
- (iii) Involves significant changes to the policy and budget framework (involves the adoption or amendment of a policy or strategy or to the budgets which the Executive has the power to adopt).

**Who makes Key Decisions?**

Under the Council's constitution, Key Decisions are made by:

- Cabinet Executive
- The Leader or Deputy Leader (in matters of urgency only)
- Individual officers acting under delegated powers. (it is rare for any decision delegated to an officer to be a Key Decision)

**Are only Key Decisions published on the Plan?**

The Council has a statutory obligation to publish Key Decisions in the Plan. However, the Council has voluntarily decided to list non-key Cabinet Executive and Council decisions as well. To clarify matters, Key Decisions will be identified on the Plan with a Yes, non-key decisions with a No.

### **What does the List tell me?**

The List gives information about:

- Upcoming Key and Non-Key Decisions (identified by **Yes** or **No** next to them)
- Whether the decision will be made in public or private.
- When decisions are likely to be made.
- Who will make these decisions.
- Who you can contact for further information.

### **Who are the members of the Cabinet Executive?**

The members of the Cabinet Executive and their areas of responsibility are:

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|--------------------------|--|
| • Cllr. Terry Richardson | Leader of the Council & Cabinet Executive                    |
| • Cllr. Maggie Wright    | Deputy Leader and Finance, People & Performance              |
| • Cllr. Sharon Coe       | Health, Wellbeing Community Engagement & Business Support    |
| • Cllr. Nigel Grundy     | Neighbourhood Services & Assets                              |
| • Cllr. Les Phillimore   | Housing, Community & Environmental Services                  |
| • Cllr. Ben Taylor       | Planning Delivery and Enforcement & Corporate Transformation |

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### **What is the role of Overview and Scrutiny?**

The Council's Scrutiny Commission's role is to contribute to the development of Council policies, scrutinise decisions of the Cabinet Executive and hold them to account and to consider any matter affecting Blaby District or its citizens. Dates of these meetings can be found on the Council's website.

### **Who do I contact, and how?**

Each entry on the Plan indicates the names of the people to contact about that item. They can be contacted via the switchboard on 0116 275 0555.

### **Request to view Background Papers**

Should you wish to request copies or extracts of any documents listed under the column entitled 'Background Papers', for items which are considered to be Key Decisions, please contact Democratic Services at, Blaby District Council, Desford Road, Narborough, Leicestershire, LE19 2EP. Please note that copies or extracts of documents which contain information of a confidential or exempt nature cannot be disclosed to the public.

### **Submission of Additional Documents**

Additional documents which are deemed relevant to a particular Key Decision item may be submitted to the Cabinet Executive for consideration. Copies of such documents may also be requested under the same process for requesting to view Background Papers.

### **Confidential and Exempt Information**

This list may also include items to be considered which contain confidential or exempt information, but will not disclose any detail of a confidential or exempt nature. Such items will be identified with '(Exempt)' in the report title.

<b><u>Report Title</u> and Expected Decision</b>	<b>Background Papers</b>	<b>Decision Maker</b>	<b>Date of Decision</b>	<b>Key Decision?</b>	<b>Report Available/ Portfolio Holder/ Contact Officer</b>	<b>Decision to be taken in public or private session?</b>
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### **September 2022**

<u>Quarter 1 Budget Review 2022/23</u>  The report gives Members an overview of the financial performance against the budget for the first quarter of 2022/23.	None	Cabinet Executive	5 September 2022	Yes	25 August 2022  Councillor Maggie Wright  Katie Hollis, Accountancy Services Manager	Public
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<p><u>Fixing of the Hackney Carriage Fares</u></p> <p>Under section 65 of the Local Government (Miscellaneous Provisions) Act 1976, the district council may fix the rates or fares within the district - namely all charges distance or otherwise, in connection with the hire of a Hackney Carriage vehicle (taxi).</p> <p>Although the council can “fix” the fares, it is not the duty of the council to state what the fares should be. A report to Cabinet will present the findings from recent consultations undertaken with the taxi trade for which the trade seek to increases all fares by 25%.</p> <p>The recommendation to Cabinet will be to fix the fares as requested prior to public consultation, and to further delegate authorisation to relevant Officers and Members to regularly review and change the fares in the future when required.</p>	None	Cabinet Executive	5 September 2022	No	<p>25 August 2022</p> <p>Councillor Les Phillimore</p> <p>Anna Farish, Environmental Services Manager</p>	Public

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<u>Commercial Strategy Property Investment</u>  This report considers the Council's position with regard to investment in commercial property as included as one of the initiatives in the action plan of the Commercial Strategy.	None	Cabinet Executive  Council	5 September 2022  20 September 2022	No	Cabinet Executive: 25 August 2022  Council: 9 September 2022  Councillor Terry Richardson, and Councillor Maggie Wright  Sarah Pennelli, Strategic Director - S.151 Officer	Public
<u>Quarter 1 Capital Programme Review 2021/22</u>  The report provides Members with an update on expenditure against the Capital Programme for the quarter ending 30th June 2022.	None	Cabinet Executive  Council	5 September 2022  20 September 2022	No	Cabinet Executive: 25 August 2022  Council: 9 September 2022  Councillor Maggie Wright  Katie Hollis, Accountancy Services Manager	Public

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<u>Review of Minimum Revenue Provision Policy</u>  To propose alternative methods of making a prudent MRP, with a view to identifying potential budget savings.	None	Cabinet Executive  Council	5 September 2022  20 September 2022	No	Cabinet Executive: 25 August 2022  Council: 9 September 2022  Councillor Maggie Wright  Nick Brown, Finance Group Manager	Public
<u>Cosby Neighbourhood Plan – Officers’ recommended response to the Examiner’s report</u>  Council will be asked to accept the recommended modifications to the Cosby Neighbourhood Plan as set out in the Examiner’s Report (appended to the report). BDC is required to provide its response to the Examiner’s proposed modifications before the Plan can proceed to a referendum.	None	Council	20 September 2022	No	9 September 2022  Councillor Ben Taylor  Vicky Chapman, Development Strategy Manager	Public

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<u>Public Space Protection Order Renewal- Dogs</u>  Renewal of the PSPO relating to dogs covering the district	Anti Social Behaviour Crime and Policing Act 2014 Cabinet Executive Report (Public Space Protection Order – Dogs) 21 March 2016 Cabinet Executive Report (Public Space Protection Order Variation – Dogs) 7 November 2016 Council Report (Public Space Protection Order Renewal – Dogs) 19 November 2019	Council	20 September 2022	No	9 September 2022  Councillor Les Phillimore  Anna Farish, Environmental Services Manager	Public

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<u>Approval of Absence (Local Government Act 1972, Section 85(1))</u>  To seek approval of a waiver of the six-month attendance rule pursuant to section 85(1) Local Government Act 1972 for an elected Member.	None	Council	20 September 2022	No	9 September 2022  Councillor Terry Richardson  Sandeep Tienas, Senior Democratic Services & Scrutiny Officer	Public
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### **November 2022**

<u>Establishment 2022/23 and 2023/24</u>  To provide members with an update in respect of the 2022/23 establishment budget, and to set out the proposed establishment budget for 2023/24.	None	Cabinet Executive	7 November 2022	Yes	27 October 2022  Councillor Maggie Wright  Katie Hollis, Accountancy Services Manager	Public
<u>Quarter 2 Budget Review 2022/23</u>  The report gives Members an overview of the financial performance against the budget for the second quarter of 2022/23	None	Cabinet Executive	7 November 2022	Yes	27 October 2022  Councillor Maggie Wright  Katie Hollis, Accountancy Services Manager	Public



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<u>Schedule of Charges 2023/24</u>  The purpose of this report is to recommend the proposed level of fees and charges for the financial year commencing 1st April 2023.	None	Cabinet Executive	7 November 2022	Yes	27 October 2022  Councillor Maggie Wright  Katie Hollis, Accountancy Services Manager	Public
<u>Quarter 2 Capital Programme Review 2022/23</u>  The report provides Members with an update on expenditure against the Capital Programme for the quarter ending 30th September 2022.	None	Cabinet Executive  Council	7 November 2022  22 November 2022	No	Cabinet Executive: 27 October 2022  Council: 13 November 2022  Councillor Maggie Wright  Katie Hollis, Accountancy Services Manager	Public

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<u>Treasury Management Mid Year Monitoring Report 2022/23</u>  To provide members with an update on the Council's treasury activities for the half year ended 30th September 2022, and the economic factors which have affected those activities.  To demonstrate compliance with the Council's prudential indicators which were approved in February 2022.	None	Cabinet Executive  Council	7 November 2022  22 November 2022	No	Cabinet Executive: 27 October 2022  Council: 13 November 2022  Councillor Maggie Wright  Nick Brown, Finance Group Manager	Public
<u>Polling District and Polling Station Review</u>  Review of Polling Districts and Stations as a consequence of the Boundary Review 2022		Council	22 November 2022	No	11 November 2022  Councillor Terry Richardson  Louisa Horton, Corporate Services Group Manager & Monitoring Officer	public